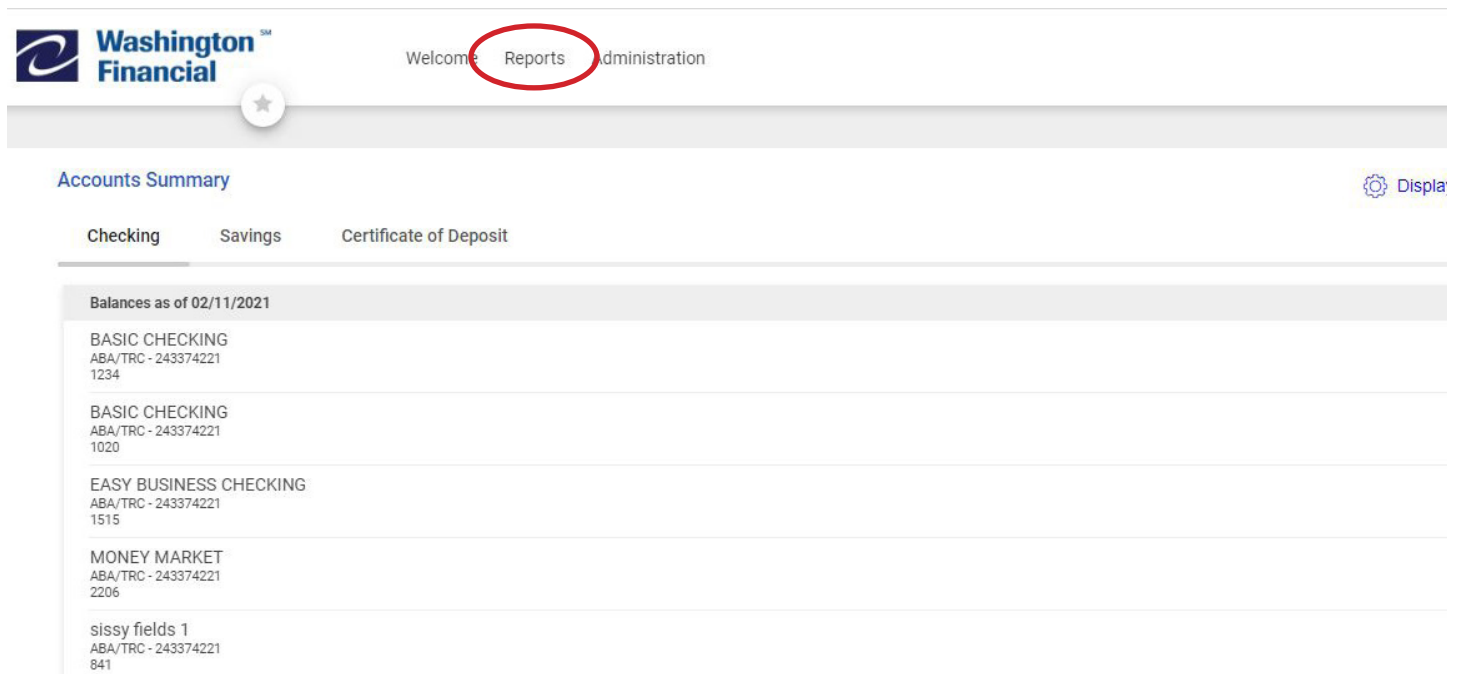


# HOW TO ENROLL IN E-STATEMENTS FOR YOUR BUSINESS ACCOUNT

1. From your account summary page, click on the Reports tab found at the top of the page. Then select Statements and Documents.



Washington Financial

Welcome Reports Administration

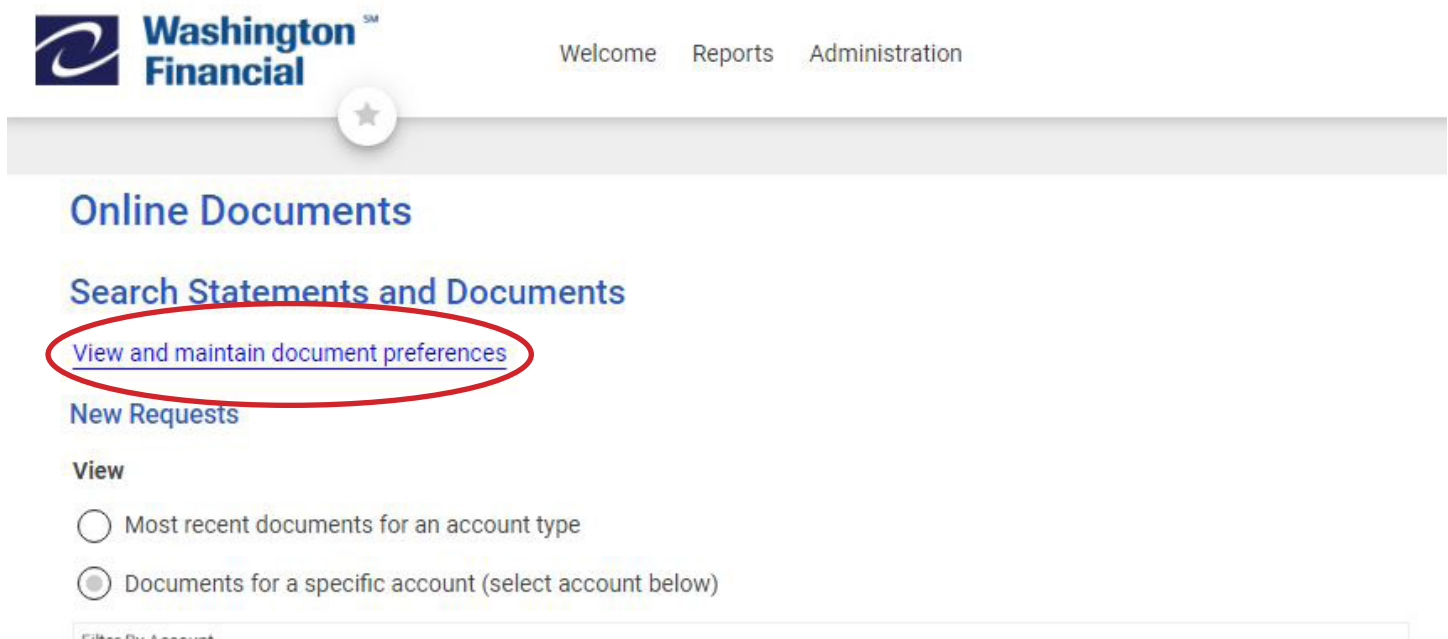
Accounts Summary

Checking Savings Certificate of Deposit

Balances as of 02/11/2021

|   |
|---|
| BASIC CHECKING<br>ABA/TRC - 243374221<br>1234         |
| BASIC CHECKING<br>ABA/TRC - 243374221<br>1020         |
| EASY BUSINESS CHECKING<br>ABA/TRC - 243374221<br>1515 |
| MONEY MARKET<br>ABA/TRC - 243374221<br>2206           |
| sissy fields 1<br>ABA/TRC - 243374221<br>841          |

2. Click on view and maintain document preferences. This will take you to the list of your business accounts.



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Online Documents

Search Statements and Documents

[View and maintain document preferences](#)

New Requests

View

Most recent documents for an account type

Documents for a specific account (select account below)

Filter By Account

3. Click on Delivery Preferences in the column on the far right, and select Online. Do this for each account that you would like to receive e-statements. Once you have made your changes, select continue.

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### Online Documents

#### Manage Delivery Preferences

[New selection](#)

| ABA       | Account | Description              | Account Type           | Document Type | Delivery Preference        |
|-----------|---------|--------------------------|------------------------|---------------|----------------------------|
| 243374221 | *0841   | HOLIDAY TRANSFER ACCOUNT | Savings                | Statement     | Delivery Preference Online |
| 243374221 | *1020   | BASIC CHECKING           | Checking               | Statement     | Delivery Preference Online |
| 243374221 | *1234   | BASIC CHECKING           | Checking               | Statement     | Delivery Preference Online |
| 243374221 | *1515   | EASY BUSINESS CHECKING   | Checking               | Statement     | Delivery Preference Paper  |
| 243374221 | *2206   | MONEY MARKET             | Checking               | Statement     | Delivery Preference Paper  |
| 243374221 | *3460   | CERTIFICATE OF DEPOSIT   | Certificate of Deposit | Statement     | Delivery Preference Paper  |
| 243374221 | *7878   | STATEMENT SAVINGS        | Savings                | Statement     | Delivery Preference Paper  |
| 243374221 | 741     | TEDDY BEAR               | Checking               | Statement     | Delivery Preference Paper  |

[Continue](#) [Cancel](#)

4. Here you will review your changes, and click Save Preferences to complete the update.

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### Online Documents

#### Verify Preferences

You are updating the delivery preferences for these account documents. Documents with "Paper" delivery will no longer be available.

[Make preference changes](#)

| ABA       | Account | Description            | Account Type |
|-----------|---------|------------------------|--------------|
| 243374221 | *1515   | EASY BUSINESS CHECKING | Checking     |

[Save Preferences](#) [Cancel](#)