

\_\_\_\_\_ *date*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ *name/address of company receiving your automatic payment*

RE: Bank Change for Automatic Payments for Account # \_\_\_\_\_ *enter the acct # that appears on your bill*

To Whom It May Concern:

Effective immediately, I am authorizing you to change my automatic payment to my new Washington Financial account.

The new bank information is as follows:

- Bank Name: Washington Financial Bank
- Washington Financial Routing Number: 243374221
- Washington Financial Account Number: \_\_\_\_\_

If you have any questions, please contact me at \_\_\_\_\_ *enter your phone number*

Sincerely,

\_\_\_\_\_ *print your name*

\_\_\_\_\_ *sign your name*